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ARMA Northeast Region Newsletter

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Issue: # 1

September/2009

Greetings from the Region Manager Steve Lastres



It is my pleasure and honor to serve you as the ARMA Northeast Region Manager for the next two years. I am pleased to have Cindi LeMay continue as our Region Treasurer and thank her for her dual role as acting Region Manager when Lorraine Anderson resigned from her Manager role for health reasons earlier this year. I am also pleased to have David Pita, past President of the Boston Chapter, join the Region team as Region Coordinator.

The Northeast Region of ARMA International is comprised of 8 chapters with over 1,000 members who are primarily Records & Information Management professionals. They are: Boston, Western New York (Buffalo-Niagara and Rochester), Central New Jersey-Princeton, Central New York (includes Syracuse and Albany), Connecticut, Long Island, Metropolitan New York City, and Northern New Jersey-Summit.

To more efficiently serve you, the Region team will be assigned to support specific chapters. This year's assignments are as follows:

Steve Lastres: Connecticut, Long Island, Central New York, and Western New York Chapters

Cindi LeMay: Boston and Central New Jersey Chapters

David Pita: Metropolitan New York and Northern New Jersey Chapters.

You can email us at: regionteam@armanortheast.org

The Northeast Region offers financial assistance and grants to chapters

[Contact Us](#)

for educational projects and long-term records and information management projects. A Grant Committee is responsible for reviewing region grant submissions.

The region sponsors a Leadership Development Conference every year. This conference is generally held in June and its purpose is to educate chapter leaders on how to better administer their ARMA chapters. The conference is held at a different location in the Northeast Region each year. This year's conference held in Boston was attended by 28 Chapter leaders from across the Region. We met in Boston for two and half days. The attendees raved about the programming and networking opportunities. We have already formed a committee to scout a venue for the 2010 conference.

The Region's web site is now one year old and with a new look. Please remember to visit www.armanortheast.org to learn about Chapter and Region events. The purpose of the site is to promote Chapter, Region and ARMA International events and to promote the RIM profession. We also link to all of the Chapter web sites throughout our Region. On the site you can find a Speaker directory submitted by chapters who have had a positive experience with speakers on various RIM topics. You will also find a Resources page that links you to other RIM related web pages that may be of interest.

I look forward to meeting many of you in Orlando for the ARMA International Conference. We have a Region Reception scheduled for Wednesday, October 15 at 5 pm. A list of upcoming events can be found in the "DATES TO REMEMBER" section of this newsletter. Please do not hesitate to contact me or anyone on the Region team if we can be of assistance to you.

Regards,
Steve Lastres

TREASURER'S REPORT

By: Cindi LeMay
ARMA-Northeast Region
Treasurer

This report details the financial position of the ARMA Northeast Region for the Fiscal Year Ending June 30, 2009.

[Click here](#) to view the report.



Central New York Celebrating its 40th Anniversary

The Central New York Chapter of ARMA International, founded in 1969, is a diverse group of professionals from a cross-section of industries in Central New York. Members are at the front line of records management, dealing on a daily basis with such issues as records retention schedules and legalities, records storage, retrieval and disposition, disaster recovery and employee empowerment in records center operations.



Eileen Keating, CNY ARMA Board Member accepts 40th anniversary recognition from Steve Lastres, ARMA Northeast Region Coordinator.



Northeast Region Leadership Development Conference Review by David Lowry



From the elect President David Lowry

I was recently elected the president of the Central New York Chapter and never having held such a leadership position in ARMA I had some trepidation coming into office. So I decided it was a good idea to attend the ARMA Northeast Leadership Development Conference in Boston this past June. Central New York is a small chapter so we didn't have a lot of money to pay my expenses and in these tough economic times there was no chance of financial assistance from my employer. Then I discovered there were leadership training grants available from ARMA and I was lucky enough to get one. [More...](#)

FOCUSING ON THE BIG PICTURE By John J. Jablonski, Esq.

RIM'S Leading Role in Protecting Organizations during Downsizing



We are proud to present this extraordinary *article* from current President of the ARMA Western New York Chapter - John J. Jablonski. Mr. Jablonski is a partner at Goldberg Segalla LLP. An experienced trial lawyer, he consults with Fortune 500 companies regarding records management, retention schedules, legal hold policies and procedures,

pre-litigation planning, and electronic discovery. He is editor of www.legalholds.typepad.com, a blog devoted to current document preservation trends.

Dates to Remember

Region

Boston Chapter:

September 17:

"Massachusetts Data Privacy Regulations"

Presented by: **Michael J Corby PMP, CCP CISSP**



Central New York Chapter:

September 23:

"Identifying and Managing Your Vital Electronic Records"

Presented by: **William Saffady**

Connecticut Chapter:

September 15

"Records Appraisal 101" and "Managing Vital Records"

Presented by: **Jason C. Stearns, CRM, FLMI VP and Corporate Records Manager - New York Life Insurance Company.**

Metropolitan New York City Chapter:

September Educational Event

"Search Techniques - Court's Comments and Criticisms"

Join us at our new meeting venue, The Muse Hotel, located at 130 West 46th Street (between 6th & 7th Avenues), New York City, NY 10036 as we kick off our 2009-10 Educational Program.

Presented by: **Adam Losey.**

Northern New Jersey Chapter:

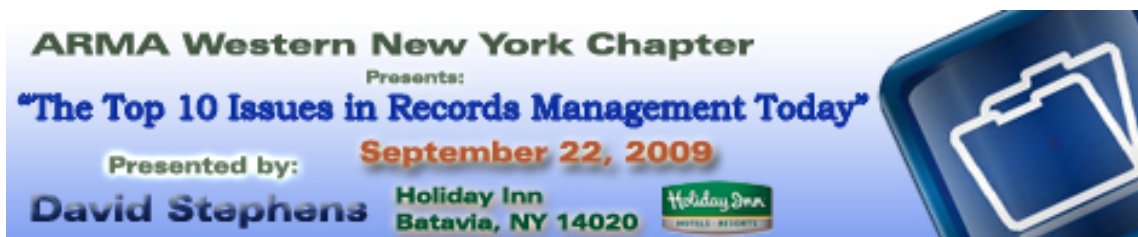
September 16

What Is Excellence? - New York Life And The 2008 ARMA

Internation Cobalt Award

Presented by: **Jason C. Stearns, CRM, FLMI**

Western New York Chapter



International

Make plans now to attend ARMA International's 54th Annual Conference & Expo October 15-18, 2009 in Orlando, Florida (Thursday - Sunday schedule) at the Orlando World Center Marriott, the headquarters hotel.

Click here to register

October 13 & 14

Chapter and Region Leadership sessions at ARMA International Conference & EXPO - Orlando, FL

- **Region and Chapter Leadership Training at Conference 2009!**

Tuesday, October 13

8:00 a.m. to 3:00 p.m. - "The Occasional Project Manager: Essential Skills for the Association Leader" This workshop will focus on fundamentals - the process, the vocabulary, and the tools and techniques of project achievement. With an emphasis on leading volunteer project teams, this program will help you, as a leader, deliver consistent project success and meet the demands of your stakeholders. The facilitator of our program, Mr. Ron Black from The Mentor Group (www.thementorgroup.com), has advised and assisted in the launch of literally scores of companies, products, and services. Ron's core competencies in business, leadership, and projects were forged hands-on. As the founder of nine businesses, Ron has experienced, dealt with, and can discuss the inevitable challenges associated with development and project planning.

3:30 p.m. to 5:00 p.m. - Region Manager, Coordinator and Treasurer special meeting.

Wednesday, October 14

11:30 a.m. - "Chapter Awards Luncheon." This replaces the previously years' Awards Banquet. Plan on attending for all the excitement and see which chapters win this year's awards. There is a minimal fee for you to attend to cover the cost of the luncheon. Register for this event via the usual Conference Registration process. If you already registered for Conference and did not include the luncheon, call us, we'll

help you get a ticket for the Awards Luncheon. See next article for an overview of our new awards recognition events at Conference.

1:00 to 5:00 p.m. - ARMA-specific training to address your ARMA chapter and region operation concerns. Planned topics include:

- Tales from the Trenches: One Chapter's Successful Year!
- Marketing tools for your Chapter
- Chapter Technology Platform - Introducing our Chapter Website Hosting Tool
- Creating Successful Partnerships
- Round Table Discussion with the Chapter Award Winners
- Boot Camp for First Time Leadership attendees

5:00 p.m. - Region meet and greet networking receptions for all Conference attendees.

6:30 p.m. - Young Professionals Networking event. Join us for our Young Professionals Networking event at High Velocity Sports Bar at the Orlando World Center Marriott. This will be a great opportunity to meet other young professional Conference attendees, network with ARMA leaders, and enjoy light hors d'oeuvres and your favorite beverage in this upbeat contemporary setting.



GET CONNECTED...

The Twitter logo, consisting of the word "twitter" in a lowercase, blue, sans-serif font.

...keep in touch with your colleagues, network with other RIM professionals, and stay informed on the latest news and discussions. Check out the Northeast Region Twitter [feed](#).

Sincerely,

Steve Lastres
regionmanager@armanortheast.org

[Forward email](#)

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